

2016 Form to Evaluate Board Meetings

	OK	Needs Improvement	Suggestions for Improvement
1. The agenda was clear, supported by the necessary documents and circulated prior to the meeting.	14		Recent changes has helped this Unless something is confidential, I think its helpful when board meeting docs are attached to Email.
2. All board members were prepared to discuss materials sent in advance.	6	9	It is not clear that all board members read the information on the portal which results in repetition of information Putting materials on the portal has been a positive. Hopefully board members will read material. There can be a lot of reading and preparation. But this is needed to make a contribution Should we attach reports in addition to posting on portal? Sometimes but a lot of the time there are questions on the materials during the meeting Not sure how you make people prepare Continue to work on recruiting the best board members and making expectations clear in early conversations with potential candidates and then continue that message in training.
3. Reports were clear and contained needed information.	14	1	The finical report needs to be more detailed there are always questions and comments Would be better if board members identified their questions in advance
4. We avoided getting into administrative/management details.	13	2	The board meetings still involve too much administrative details, but have gotten better. For the most part With a new CEO this has happened this eyar
5. A diversity of opinions was expressed and issues were dealt with respectfully.	15		On complex issues (building proceeds) giving board members more time to review and ask questions ahead of the meeting would be helpful. Always respectful Sometimes to a fault
6. The chair guided the meeting effectively and members participated responsibly.	14		
7. Next steps were identified and responsibilities assigned.	14	1	Getting better This seems more applicable to committee level
8. All board members were present.	9	7	Seems like attendance is good but could be better. Getting better but some board members need to show up. Much better than it was

			Attendance is low because we are always in different locations same time same place would improve attendance Better than last year We're doing pretty well with this. Continue to set expectations as mentioned above. Attendance is pretty good but obviously could be bumped up a bit. Not sure how...Free Beer?
9. The meeting began and ended on time.	12	3	Good I'd like to see board members more engaged in moving a discussion along and focusing on key issues.
10. The meeting room was conducive to work.	14	1	The office park is better than Town Hall
11. Most board members participated and no one dominated the discussion.	14	2	Seems to be the same board members speaking. This has gotten a lot better Discussion has been getting continuously better over the years. Bravo!
12. We did not spend the majority time listening to reports.	15		Written reports with some verbal works well. Not always sometimes we spend a lot of time review
13. Our time was well spent.	15		
14. We enjoyed being together.	16		I did Always ☺ Great group! A pleasure to be a part of it.