



To: Greenwich United Way Board of Directors
From: Karen Keegan, Chair, Grants Committee

10/11/17

As Chair of the new Grants Committee of the Board, I am pleased to announce and thank those Board members who have signed up for the fall application cycle to award grants in January 2018:

Kath Burgweger
Donna Byrnes
Joui Hessel
Diane Viton

As of the date of this report, grant applications for a total of \$947,000 have been received from 16 agencies combined. Two late applications, which David Rabin has agreed to accept after the Oct. 6th deadline, are expected shortly: Family Centers and Pacific House. David will update the Board regarding total dollars applied for at the October 18th Board meeting.

It is not too late to join the Grants Committee - all Board members welcome!!! Roles and responsibilities of the Grants Committee for the fall 2017 funding cycle appear below:

Grants Committee*

The Grants Committee (formerly, the “Community Investment Committee”) is responsible for the distribution of funds among organizations pursuant to criteria established by the Board of Directors. The Grants Committee reviews all applications and materials related to Community Investment Grants and recommends specific grant awards per applicant for approval by the Board. Note: one member of the Grants Committee (who may or may not be the Chair of the Grants Committee) also serves as Chair of the Community Investment Process Committee, which is comprised of community volunteers who assist in the grant application process.

*Denotes Committee required by the Bylaws.

Roles and Responsibilities of Grants Committee Members 2017 Fall Grant Cycle

By 10/6	Receive drop box access instructions from Joanne Delone for accessing online apps.
10/6-11/3	Review online apps and related materials.
11/3-11/10	Review rubrics and summaries submitted by volunteers.

- 11/13-11/21 Attend 2 meetings to hear Community Investment Process Committee presentations. Community volunteers in teams of 2-each will present their findings and answer any questions about their rubrics and summaries.
- Week of 11/27 Attend 1 meeting to:
Meet with Finance Panel and review any questions they have identified.
Meet with any CIP volunteer teams who were unable to attend prior meetings.
Prepare preliminary grant award recommendations.
- Week of 1/8 Conference call or meet to finalize preliminary grant award recommendations within parameters of current fundraising results as per year-end close of books.
- 1/15/18 Deadline to send final recommendations to Executive Committee.
- 1/24/18 Present final grant award recommendations for vote by the Board.