



**Board Meeting Minutes**  
**Saturday, November 4<sup>th</sup>, 2017**  
**Public Safety Complex, 11 Bruce Place**

In attendance and present: Elizabeth Angelone, Kath Burgweger, Donna Byrnes, Frank Carpenteri, Jeffrey Evans, William Finger, Jouie Hessel, Nisha Hurst, Nancy Kail, Karen Keegan, Erin McCall, Richard Porter, Anne Sherrerd, Anne Silvey Franscioni, Diane Viton, Jill Weiner, Nancy Weissler, Marie Woodburn

In attendance via phone: Eileen Kim, Brook Urban

Not in attendance: Daniel Fitzgerald, Pam Fornero

Total Board Members in attendance in person or via phone: 20 out of a possible 22

Staff Attending: Jeremy Nappi, David Rabin, Mary Royes

**Welcome/Comments - Karen Keegan, Chair**

Karen Keegan called the meeting to order at 9:12 am. She welcomed everyone and asked that those Board members who were responsible for regular recurring reports limit their remarks to two or three minutes since the Board had met just two weeks prior, and the Board Retreat would immediately follow. She also announced that regular Board meetings would be located at Town Hall in 2018 and that a schedule of room assignments for each Board meeting would be distributed in advance.

**Approval of Minutes – William Finger, Secretary**

Karen Keegan asked William Finger to present the minutes of the October Board Meeting. Anne Sherrerd requested the following changes: "votable" be removed to read "the 4 items to vote on" and "accredited" be changed to "credited."

**William Finger made a motion to approve the minutes including the proposed edits for the October 18 Board Meeting. Marie Woodburn seconded it. The motion passed unanimously.**

**CEO Report, Program and Fund Development Report - David Rabin, CEO**

David Rabin reported that Anita Lai was no longer with the Greenwich United Way. He explained that staffing changes, such as terminations and new hires, were part of the current strategic framework to improve efficiencies and reduce expenses.

Questions and comments followed.

David Rabin presented the Total Support and Revenue Report.

Marie Woodburn updated the Board regarding current annual campaign mailings and passed around a recent insert. She distributed note cards with sample wording attached and asked all Board members to write notes to be included in the next campaign solicitation.

David Rabin reminded Board members that all decisions regarding staff are the responsibility of management, and he urged the Board to uniformly share that message if they should be asked in public about staffing changes at the Greenwich United Way. He added that any additional queries be referred directly to him.

**Fund Development and Marketing – Frank Carpenteri (on behalf of Brook Urban, Vice Chair)**

Frank Carpenteri reported that Dance for Champs raised over \$11,000, with 202 tickets sold and 160 in attendance.

Marie Woodburn informed Board members that there will be a donor recognition reception for Tocqueville, Leadership and DIP donors on November 29<sup>th</sup> at the Field Club of Greenwich.

**Finance Committee Report – Karen Keegan (on behalf of Eileen Kim, Vice Chair)**

Karen Keegan reported that the August Financial Review and Statements were posted on the portal, and that Eileen Kim had asked her to encourage Board members to know to reach out to her directly with any questions.

**Secretary Report – William Finger**

William Finger shared with Board members that a draft of the Bylaws with proposed revisions would be circulated in early January and that a conference call to discuss the Bylaws would be scheduled approximately one week before the January Board meeting to allow Board members time to review and discuss to the changes in advance of voting.

**Stewardship Report – Anne Sherrerd, Vice Chair**

Anne Sherrerd proposed a resolution to restructure the existing Direct Impact Committee as follows:

**I move that the Greenwich United Way Board of Directors approve the creation of two ad hoc committees of the Board as follows: The Direct Impact Fund Development Committee and The Direct Impact Program Committee. Marie Woodburn seconded it.**

Questions and comments ensued.

**The motion passed with oppositions from Nancy Kail, Elizabeth Angelone, Kath Burgweger and Nisha Hurst.**

Anne Sherrerd proposed a resolution regarding the Advisory Board description as follows:

**I move that the Greenwich United Way Board of Directors approve the proposed changes to the Advisory Board description as previously posted on the portal and discussed. Nancy Weissler seconded it.**

Questions and comments ensued.

**Anne Frascioni proposed changing the Goals and Responsibilities section to read “at least one fundraising event.”**

**The motion passed unanimously with amendments as discussed.**

**Nominating Committee Report- Anne Sherrerd, Chair**

Anne Sherrerd introduced the list of Board and Advisory Board nominees for the class of 2021 and shared highlights about the background of each proposed Board member. She reminded the Board that the new slate would be formally presented for vote on at the Annual Meeting on January 24<sup>th</sup>.

Karen Keegan asked if there were any requests for an executive session and, hearing none, she went on to preview the Board Retreat agenda.

Karen Keegan asked for a motion to adjourn the Board meeting.

**Nancy Wessler made a motion to adjourn the meeting. William Finger seconded it. The motion passed unanimously.**

The meeting was adjourned at 10:15 am.

Respectfully submitted, Mary Royes.