



**CEO Board Report**  
**February 2021**  
**(January 16 – February 12)**

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**FUND DEVELOPMENT & MARKETING**

- Regular meetings (bi-weekly) with Bazini / Hopp to discuss PR / marketing strategies.
- See Fund Development reports for Annual Campaign update.
- Held ECAGS donor presentations to raise funding for years 4-6. See results on DI snapshot.
- Participated in DI Fundraising zoom.
- Date set with BOE to present ECAGS.

**COMMUNITY IMPACT**

- CPC was held. Topic was housing in Greenwich. 60+ attendees.
- Attended and participated in Jr. League of Greenwich and Greenwich Food Insecurity Council zooms discussing food insecurity, services, overlaps, etc.
- Appeared on Darby Show (WGCH).
- Grants Committee held 2 meetings to finalize grant awards.
- Needs Assessment on schedule. Executive Summary final draft complete.

**FINANCE**

- Regular monthly check-in with DeCruze.
- Reviewed monthly financials. See reports.

**INTERNAL OPERATIONS AND CORE FUNCTIONS**

- Budget calls held with board to finalize budget.
- Interviews held for open office manager position. Search continues.
- Held weekly meetings with board chair.
- Daily Zoom call with Jeremy and Rob.
- Weekly call with staff.
- Personalized all thank you letters.
- Office space search continues. Visited several options. Proposals made.
- Review of 990 complete.
- Buffalo lost the AFC Championship game to Kansas City. Had to have “Buffalo” wings delivered to former board member Jeff Evans’ house as a payoff for a lost bet.

**STEWARDSHIP**

- Nominating Committee met and discussed candidates for Board and next steps were assigned including keeping new members engaged for the next few months.